

# 大葉大學外國新生保留入學資格申請表

## DYU Application Form for International Student Status Retainment

申請日期(Application date):      年(year)    月(month)    日(day)

學生姓名 Name		申請系所 Department /Graduate program		學號 Student ID No.	
申請保留理由 Reason(s)	<input type="checkbox"/> 重病須長期療養 Recuperation for serious illness <input type="checkbox"/> 低收入戶 Low income family <input type="checkbox"/> 懷孕 Pregnancy <input type="checkbox"/> 育嬰 Child nurture <input type="checkbox"/> 其他 (列舉具體事實) Other (Please specify. ) _____		證明文件 Verifying documents	<input type="checkbox"/> 醫院診斷書 Medical evidence <input type="checkbox"/> 低收入戶證明書 Proof of a low income family <input type="checkbox"/> 其他 Others _____	
保留學期 Year and semester of Retainment	_____年 Year <input type="checkbox"/> 秋季班 Fall Semester <input type="checkbox"/> 春季班 Spring Semester		入學學期 Year and semester estimated to enroll	_____年 Year <input type="checkbox"/> 秋季班 Fall Semester <input type="checkbox"/> 春季班 Spring Semester	
入學通知寄達地址 Mailing address	(請正楷詳細填寫 Please write in regular script)		電話 Phone Number		
申請人 Applicant	學生家長簽名(滿 20 歲免) Signature of Student's Parents(Except over 20 years old) :		學生 Signature of the Student :		
	_____年    月    日 (簽名) Year    month    day (signature)		_____年    月    日 (簽名) Year    month    day (signature)		
審查 Ratification (學生不必填 Students don't need to fill in)	教學單位 Department/College		行政單位 Administrative Offices		
	系所經辦 Clerk of the Department	系(中心)主任/所長 Chairperson	註冊組經辦 Registration Section	註冊組組長 Registrar	教務長(或授權人) Dean of Academic Affairs
			教務處註冊組為最後簽核單位		

會 簽 Countersign (學生不必填 Students don't need to fill in)	國際處 Office of Foreign Affairs		
	國際事務中心經辦 International Center	直屬主管 Director of Office of Foreign Affairs	國際長(或授權人) Dean of Office of Foreign Affairs

1. 外國新生辦理保留入學資格，應於**註冊前**（按校曆規定時間）辦妥申請手續。  
For new International students to apply for retaining student status, the procedure should be completed **before registration** according to school calendar.
2. 除具函申請外，並應繳交下列證明文件之一：One of the following documents is required besides this application form:
  - (1) 醫院出具之證明；Medical evidence from hospitals.
  - (2) 低收入戶證明書：Proof of a low-income family.
  - (3) 其他有關文件。Other relevant documentations.
3. 保留期限以一年為限。The period for retainment is limited to one year.
4. 保留期限屆滿前二個月，應自行向國際處申請入學，否則即取消入學資格。Students should apply for the re-enrollment two months before the expiration date, or the enrolling qualification will be cancelled.  
 (請打勾)我瞭解及同意，本人將依照實際註冊入學學期的獎助學金規定，受領獎助學金。  
 (Please check) I understand and agree that I will follow the enrolling semester scholarship regulation to renew and receive my scholarship.